

## Meeting Minutes

DHI North Central Chapter Meeting – December 4<sup>th</sup>

Start Time: Education 11:00 to 3:00

Business Meeting: 3:15 to 4:30

### Education Session: 11:00 to 3:00 (Lunch was Provided)

Class Title – Advanced - Basics of Electrified Hardware

Presented by Sarah Russell – Ingersoll Rand Security Technologies

- Sarah presented Advanced – Basics of Electrified Hardware. There were 25 DHI members who took part in the training. The hands on portion involved Elevation, Logic, Point to Point, System Riser, and As-Built wiring diagrams.

### Business Meeting: 3:15 to 4:30

Meeting called to order by Scott Schelp – DHI President

Seconded by Tom Blair

Attendance at Business Meeting – 23 members total

### Treasuries Report: Scott Schelp

Ending Balance of Treasury Report is \$23,309.19 – Cash on Hand

Due to this large amount of cash on hand, \$23,309.19, a discussion ensued regarding the best and most effective ways to spend this money.

### Ideas for Spending the Money

- Scholarships to go to DHI sponsored classes – Jared Gehle
- DHI Chapter Laptop computer – Nate Spitz
- Outsource company to convert hard copy documents into electronics documents – Tom Tate
- Lobbying for State Code Amendments – Adoption of NFPA 80
  - MASMA Organization currently does this practice
  - Lobbyist would have to lobby for N. and S. Dakota as well to reach all members
- Golf Outing – Spend more on the initial prizes to break even or show loss for the event – Tom Blair
- Table Top Product Show – Spend money towards marketing to Locksmiths, Security Contractors, and Architects so those people come to our meetings.
- Charitable Donations – Rick Dewhirst
- Add Social Event – Josh Blair

Close to the Treasuries Report – Motion to Accept – Josh Blair

## **Adding Value to Distribution Members**

There was much discussion about how to increase attendance around the Distribution Community. Below are the ideas that were mentioned:

- Create a road map of trainings, pipeline for the year of classes – Ahead of Time
- Create four meetings throughout the year with a road map of the education sessions proving a value to the Distribution members.
- Increasing the value to members is how to increase the role of Distributors
- Spring Meeting – Advertise in Advance to Distribution members

## **By-Laws Discussion**

The Chapter By-Laws need to be discussed and amended by the Chapter. There are aspects within the By-Laws that are subjected strictly to the DHI North Central Chapter. Those instances need to be approved and voted on by the Chapter. – Tom Blair

- What is the cost for a Distributor to send an employee to a meeting?
  - Information needs to be updated in Chapter By-Laws
- Board Meetings – Chapter to pay for meetings to take place
- Elections – Re examine the duties and time commitments of elected officials

## **Committee Reports**

### **Education Committee – Sarah Russell**

The education session in December focused on the components that make up an electrified hardware system, and also how to submit, and design different types of wiring diagrams. April's meetings will be a hand's on portion that is meant to build off of the Advanced Basics of Electrified Hardware. April's meeting will be a hand's on training course.

Other points brought up

- **New Education Committee Members – Dan Marx, Josh Blair, Bill Scwhartz**
- Setting up a Chapter Education Program geared towards accreditation
- Does local chapter want to go in that direction
  - EHC, AHC Accreditation
- Who will support accredited courses?
  - Will dealers support these with people

## **Nominations / Memberships**

- Treasurer and Vice President Nominations in April
- Vice President - 2 Year Commitment that transitions into President
- Treasurer – 2 Year Commitment

## Technology – Tom Tate

- Website being done and managed by Tom Tate
- Reset your security in MS Outlook to make sure that DHI email's are coming through
- Website Address – DHINCC.org

## Golf Outing – Josh Blair

- NCC needs to get a new PO Box Address
- Investigating a new Venue
- Hudson Golf Course gave a great deal in 2009
- In town or out of town opinions?
  - Majestic Lake in Ham Lake
  - Oak Glen in Stillwater
- Can also look at other options as well.
- A facility offers a good price
  - Banquet facility that will fulfill needs
  - Hotels in the area
  - Keep it within an hour of cities

## Product Fair

- Product Fair at April's meeting, if you were a golf outing sponsor you get a free a table top display
- Not worth Time, Chapter needs to Spend Money to help advertise the product show and bring more people to the event
- **Motion to cancel April Product Fair**
  - **Motion Seconded by the Chapter**
- April – Create a Product Fair Committee

## Codes

- No News on Codes

## New Business

- Went through all business in the above conversations

## Motion to Adjourn – Sarah Russell

## North Central Chapter Seconded the Motion

